

**Ministry of Higher Education and Scientific Research
Scientific Supervision and Scientific Evaluation Apparatus
Directorate of Quality Assurance and Academic Accreditation
Accreditation Department**

Academic Program and Course Description Guide

2025 – 2026

Academic program description form

University name: University of Diyala

College/Institute: College of Administration and Economics

Scientific Department: Department of statistics

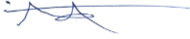
Name of the academic or professional program: Bachelor of **Accounting**

Name of final degree: Bachelor of **Accounting**

Academic system: Bologna Process

Description preparation date: 11/9/2025

Date of filling the file: 11 /9 / 2025

Signature: 

Name of department head:

Asst prof . Dr Adnan Taha Qirfoa

Signature: 

Name of scientific assistant:

prof . Dr Alyaa Hussin KHalaf

Date: 9/11/2025

Date: 9/11/2025

Check the file before

Division of Quality Assurance and University Performance

Signature: 

Name of the Director of the Quality Assurance and University Performance

Division: Assistant Lectuer Amal Hadi Rashid

the date: 9/11/2025


Authentication of the Dean

Assist. Prof.Dr Nazar M. Abdulkareem

9/11/2025

University of Diyala
College of Management and Economics



Accounting – Bachelor's



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1. **Mission and Vision Statement** **Mission & Vision Statemen**

Vision Statement

To be a leader and achieve excellence in accounting education and scientific research at the local level, keeping pace with the latest technologies and scientific and practical standards in the field of accounting.

Mission statement

The departmentTo qualify and graduate academically and practically competent specialists to meet the needs of the local labor market and to provide distinguished accounting education and a stimulating learning environment for scientific research and development in community development and supplying it with scientific and professional cadres and competencies in the field of accounting and auditing.

Objectives :

- **Developing scientific research:** Developing and enhancing scientific research in the field of accounting, and contributing to solving practical problems facing institutions. This is achieved through scientific research

projects by students and professors specializing in accounting and auditing

- **Professional knowledge:** Developing the scientific and applied capabilities of specialists, and keeping up with modern developments in the world of accounting.
- **Community engagement: Holding development courses** workshops, conferences and scientific seminars to serve the professional and academic community.

Values

- Integrity and transparency to achieve justice, trust, credibility and accountability in the department.
- Professional responsibility for teaching and learning students and providing appropriate scientific training to support educated generations in accounting specialties.
- Consolidating the higher values of the university professor And his distinguished role in building generations and society.
- The spirit of cooperation and teamwork to raise the status of the department.
- Sustainability of the student, professor and graduate.

2. Program specifications Program Specification

programming code	Bachelor of Science in Economics	European Credit Transfer System (ECTS)	240
period	Four levels, eight semesters	How to attend	Full-time

In a way General He strives Program Accounting In Iraq To Graduation Accountants Qualified Qaderin Ali Competition In Market Work Contribution In Development Economic For the country.

It aims to provide students with the knowledge and skills necessary to practice : the accounting profession in the public and private sectors

General specifications for the Bachelor's program in Accounting in Iraq.

3.Program Objectives Program Goals .

- 1- Developing advanced educational programs that meet the needs of the job market¹.
- 2- Graduating professional and academic accounting personnel.
- 3- Providing a modern learning environment using technology.
- 4- Promoting professional values and ethics .
- 5- Holding scientific seminars and conferences⁵.

4.Student Learning Outcomes Student learning outcomes .

He goes out Section Students Qualified in specialization Accounting, Grants nickname functional Assistant An accountant in government departments and contributes in the job jobs Accounting in all Institutions Government And in Sectors different And he gets Graduate from The section, certificate Bachelor's in Accounting And it will be During the four years, he was provided with the following:

- Knowledge Academy theory practical skills In the field Accounting.
- Concepts General Basics and principles Scientific And the process in the sciences Accounting Its goals And its principles.
- tariff Accounting systems and laws in environment the job.
- Keeping up with international, academic and professional developments .in the field of accounting
- Developing and improving his skills from Okay Give him an advantage in Finding Jobs.
- tariff In operations Accounting and theory restriction double and the course Accounting.
- Enabling him from Registration Deportation And preparation Lists .Finance For organizations Business

5. Academic Staff

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Assistant Professor doctor

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6. Credits Grading and GPA

Thanks and appreciation

The .(ECTS) The Bologna Process uses the European Credit Transfer System credits awarded per 30 with , ECTS credits 240 program comprises a total of hours of coursework, including both 25 credit is equivalent to ECTS One . semester . structured and unstructured teaching hours

Evaluation

. pass and fail : Before the assessment, the results are divided into two subgroups The . Therefore, the results are independent of students who failed the course assessment system is defined as follows:

GRADING SCHEME				
Grade chart				
Group	Grade	Appreciation	Marks (%)	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Precipitate - Under processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required
Note:				
Note: Decimals equal to or greater than 0.5 are rounded up to the next higher whole mark, while those less than 0.5 are rounded down to the next lower whole mark (e.g. , 54.5 is rounded up to 55 , while 54.4 is rounded up to 54). The university has a zero - tolerance policy for near-failures ; therefore , the only adjustment made to the marks awarded by the original examiner (s) is the automatic rounding process described above.				

Calculating the Cumulative Grade Point Average (CGPA)

1. The cumulative grade point average (GPA) is calculated by summing the grades for each course unit multiplied by its European course units, and then dividing all of that by the total European course units for the program .

The cumulative grade point average (GPA) for a four-year bachelor's degree :

$$\text{Cumulative GPA} = [(\text{First Unit Grade} \times \text{ECTS Units}) + (\text{Second Unit Grade} \times \text{Units}) \dots] / 240$$

7. Curriculum /ModulesStudy units Curricula

First Semester | 30 Credit Units | 1 Credit Unit = 25 Hours :Level 1 .

T	The symbol	Material	SSWL	USSWL	European Credit Transfer System (ECTS)	Type	Pre-request
1	AC1101	Fundamentals of Financial Accounting	93	107	200	C	
2	AC1102	Principles of Business Administration	48	102	150	B	
3	AC1103	General Mathematics	63	87	150	B	
4	AC1104	Principles of Economics	48	102	150	B	
5	UD11	English Language1	33	17	2	B	
6	UD04	and human Democracy rights	33	17	2	B	

Level 1: Second Semester | 30 Credit Units | 1 Credit Unit = 25 Hours .

J	The symbol	Material	SSWL	USSWL	European Credit Transfer System(ECTS)	Type	Pre-request
1	AC1201	Financial accounting	143	82	225	C	
2	AC1202	Principles of Statistics	128	72	200	B	
3	AC1204	Accounting readings and correspondenceE	139	61	200	B	
4	UD13	Computer 1	48	27	3	B	
5	UD12	Arabic language 1	33	17	2	B	

8.Responsible responsible

Department Manager :

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Mobile number : 07706243848

Department Head |

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Mobile phone number : 07778028777

Accounting Department
Level One
Semester One
2026 – 2025

MODULE DESCRIPTION FORM

model a description Material Study

Module Information			
Course Information			
Module Title	basics Accounting Finance		Module Delivery
Module Type	C		☒ Theory ☐ Lecture ☐ Lab ☐ Tutorial ☒ Practical ☐ Seminar
Module Code	AC1101		
ECTS Credits	8		
SWL (hr / sem)	200		
Module Level	1	Semester of Delivery	1
Department	accounting	College	College of Management and Economics
Module Leader	Nazar Maan Abdul Karim	e-mail	Dr.NazarM@uodiyala.edu.iq
Module Leader's Acad. Title	assistant professor	Module Leader's Qualification	PhD
Module Tutor	Name (if available)	e-mail	Email
Peer Reviewer Name	Name	e-mail	Email
Scientific Committee Approval Date	1/11/2025	Version Number	1.0
Relation with other Modules Relationship with other study subjects			
Prerequisite module	None		Semester
Co-requisites module	None		Semester
Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guidance content			
Module Objectives	The course aims to introduce the student to the principles of financial accounting by explaining the foundations, methods, and rules of		

Course Objectives	recording accounting transactions using single and double-entry .bookkeeping
Module Learning Outcomes Learning outcomes for the subject	Recording financial transactions- posting financial transactions, .balancing accounts, and learning single and double entry
Indicative Contents Guideline Contents	1- .identification student By restriction The singular 2- Teaching the student the rules of debit and credit, and . debit and credit accounts 3- Teaching the types of accounts and elements of financial . statements 4- Explaining to the student the double-entry teaching method. 5- Teaching the student how to register daily and transfer to . Professor 6- Teaching the student how to account for goods and create . The partners 7- . teaching student How to Accounting on Cash

Learning and Teaching Strategies

Learning and teaching strategies

Strategies	The course Fundamentals of Financial Accounting is the foundation from which the student begins to learn accounting concepts, procedures, applications, and financial terms used, such as the cost of business. Through this course, the student can analyze, measure, record, classify, and prepare financial statements based on the double and single-entry bookkeeping system.		
Student Workload (SWL)			
.The student's academic workload is calculated for 15 weeks			
Structured SWL (h/ sem) Regular academic workload for the student during the semester	93	Structured SWL (h/w) Student's regular weekly study load	6.2
Unstructured SWL (h/ sem) Irregular student workload during the semester	107	Unstructured SWL (h/w) Irregular weekly study load for the student	7.1
Total SWL (h/ sem) The student's total academic workload during the semester	200		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	The concept, definition, and objectives of accounting; fields of accounting Entities benefiting from accounting
Week 2	Accounting assumptions and accounting concepts
Week 3	Accounting principles and constraints; elements of financial statements
Week 4	analysis Science Finance
Week 5	Theory The restriction singular
Week 6	Theory Under double Types Restrictions Accounting
Week 7	Method Budget The effect of the budget on double-entry bookkeeping
Week 8	Accounting records, trial balance
Week 9	monthly exam
Week 10	Operations related to capital formation Midterm exam
Week 11	Financing operations, loans, and their registration procedures
Week 12	Purchase and sale transactions of goods; purchase returns and allowances; sales returns and allowances
Week 13	Shipping costs and delivery terms for the goods
Week 14	Discount operations and how they are calculated
Week 15	monthly exam
Week 16	Preparatory week before the final exam

Module Evaluation
Course Material Assessment

As		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	3,6,11	20% (20)	3
	Assignments	LO:3,4,6,7	4.8	10% (10)	2
	Projects / Lab.	-	-	0% (0)	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO: 1-7	7	10% (10)	1
	Final Exam	ALL	16	% (50) 0 5	3
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	Non
Week 2	Non
Week 3	Non
Week 4	Non
Week 5	Non
Week 6	Non
Week 7	Non

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	nothing	Yes
Recommended Texts	Principles of Financial Accounting 2024 / .Prof Dr. Safaa Ahmed Mohammed – Al-Ani Asst .Prof. .DrHakim Hamoud . Fali	No
Websites		

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90-100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D – Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Sediment (under processing)	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

MODULE DESCRIPTION FORM

model a description Material Study

Module Information					
Course Information					
Module Title	basics administration Business			Module Delivery	
Module Type	C			☒ Theory ☐ Lecture ☐ Lab ☐ Tutorial ☒ Practical ☐ Seminar	
Module Code	AC1102				
ECTS Credits	8.00				
SWL (hr / sem)	200				
Module Level		1	Semester of Delivery		1
Department		accounting	College	College of Management and Economics	
Module Leader	Mahmoud Shukr Muhammad		e-mail	dr.mahmoudshukr@uodiyala.edu.iq	
Module Leader's Acad. Title		assistant professor	Module Leader's Qualification		PhD
Module Tutor	Name (if available)		e-mail	Email	
Peer Reviewer Name		Name	e-mail	Email	
Scientific Committee Approval Date		1/11/2025	Version Number	1.0	
Relation with other Modules					
Relationship with other study subjects					
Prerequisite module	None			Semester	
Co-requisites module	None			Semester	
Module Aims, Learning Outcomes and Indicative Contents					
Course objectives, learning outcomes, and guidance content					
Module Objectives	1- Introducing students to the basic concepts and principles of management: Students become familiar with the main concepts				

Course Objectives	and basic principles that form the basis for understanding management as a science and as a practice. 2- decision -making ability: This course helps students develop the ability to make effective and well-informed decisions in the context of management and organization. 3- Stimulating students to think critically and creatively in the field of management: This course encourages students to think critically and creatively in solving management problems and developing new strategies to achieve organizational goals.
Module Learning Outcomes Learning outcomes for the subject	1- Understanding the basic concepts of management: 2-Understanding the concept of management and its importance in achieving organizational goals. 3-Understanding basic management terms such as planning, organizing, leading, and controlling. 4- Familiarity with management functions: 5- Understanding the basic steps and functions of management(planning, organizing, directing, and controlling). 6-Understanding how each function is applied in different work environments. 7- Familiarity with management theories: 8- Familiarization with major management theories(such as classical theory, human relations theory, and modern theory). 9- Understanding how management thought has evolved over time 10- Understanding the work environment and organization: Understanding the factors that affect the internal and external work environment. 11-Understanding the importance of organizational culture and its impact on organizational performance. 12- Developing leadership skills and decision-making abilities: 13-Identifying the characteristics of effective leadership and its role in management. 14-Understanding the decision-making process and its various stages.
Indicative Contents Guideline Contents	1- Adherence to work ethics : • Developing a deep understanding of business ethics and how to apply them in daily management decisions • Promoting integrity and transparency in administrative decision-making. 2- Commitment to justice and equality:

	- Promoting the principle of fairness in dealing with employees, colleagues and customers without discrimination. - Establishing the principle of equal opportunities and fair treatment within the work environment. 3- and appreciation Respect: - Developing students' ability to respect others, including colleagues, customers, and stakeholders. - Promoting the values of appreciation for individual and collective efforts in the work environment. 4- Working as a team: - Encouraging cooperation and teamwork to achieve common goals. - To foster mutual trust and respect among team members.
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Learning and Teaching Strategies

Learning and teaching strategies

Strategies	Lectures: Course materials are presented through lecture sessions delivered by instructors specializing in the subject matter. The lectures aim to guide students and provide them with essential concepts and knowledge. Group discussions: Interactive discussion sessions are organized between students on various topics, which promotes interaction, exchange of ideas and opinions, and enhances students' understanding of the material. Case studies: Case studies are used as an educational tool to illustrate the practical applications of theoretical concepts, and to motivate students to think analytically and make decisions. Continuous assessment: A variety of assessment methods are used to measure student progress and understanding - For materials, including tests, projects and group activities.
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Student Workload (SWL)

The student's academic workload is calculated for 15 weeks

Structured SWL (h/ sem)		Structured SWL (h/w)	
Regular academic workload for the student during the semester	48	Student's regular weekly study load	3.2
Unstructured SWL (h/ sem)	1 02	Unstructured SWL (h/w)	6.8

Irregular student workload during the semester		Irregular weekly study load for the student	
Total SWL (h/ sem) The student's total academic workload during the semester	150		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	Definition By the administration Jobs The organization Entrance My Concepts For management The manager , the concept of management and the manager , approaches to studying management activities The challenges The challenges facing contemporary management(
Week 2	Understanding the role of a manager, the duties they perform, and how they manage them(managerial tasks and skills, administrative skills). Managerial roles, managerialfunctions
Week 3	of management thought/ Understanding the evolution of the concept of management over time and which of these schools can be adopted. The evolution of management thought: the classical school, the scientific management school, the school of administrative divisions. The bureaucratic school(
Week 4	Understanding the evolution of the management concept over time and which of these schools can be adopted(the humanistic school, studies by Horton and Walton Mayo, the study by Folt, the study by Jester) Barnard , Douglas McKeraker and thex- theory (and(y)) .
Week 5	Understanding modern management trends and models that can be used in practical reality (the contemporary school) .Open organization theory, quantitative management, Japanese management(
Week 6	Management in a changing environment/ Environmental surface composition Understanding the general and specific environments, how to separate them, and the relationship between them(the management environment, the concept of environment and its types, the specific environment and its components, the general environment and its components, the mutual influence between the organization and the work environment).
Week 7	Investigating the boundaries of the organization/ the nature of environmental testing or foresight, dynamic environment and stationary environment, Environmental audit procedures, and addressing and managing change: Adaptive management, positive characteristics of organizations and their management.
Week 8	Understanding how goals are defined and their requirements(organizational goals and management planning, purpose and mission) Organization, goals and objectives, types of organizational goals, importance of goals, requirements for setting goals(

Week 9	Management by Objectives/ The basic steps of the management by objectives process , the advantages and disadvantages of this management style By goals.
Week 10	Learn how to plan at the individual level and then at the organizational level, and how to prepare a strategic plan(strategic planning concept, important factors in determining strategy, components). Enterprise strategy: uncertainty and diligence.
Week 11	Midterm exam
Week 12	Steps in making strategic decisions Strategy levels
Week 13	operational plans and what tools are used in this process (identifying and understanding the nature of the plan).Planning: Why does management move towards planning? Types of operational plans: activity-based and time-based.
Week 14	Types of plans according to their function: tactical plans , existing plans, single-use plans.
Week 15	Organizing the planning function Organizational components and planning practice Planning introductions, planning obstacles and solutions, situational planning.
Week 16	Preparatory week before the final exam

Module Evaluation
Course Material Assessment

As		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	3,6,11	20% (20)	3
	Assignments	LO:3,4,6,7	4.8	10% (10)	2
	Projects / Lab.	-	-	0% (0)	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO: 1-7	7	10% (10)	1
	Final Exam	ALL	16	% (50) 0 5	3
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	Non
Week 2	Non
Week 3	Non
Week 4	Non
Week 5	Non

Week 6	Non	
Week 7	Non	
Learning and Teaching Resources		
Learning and teaching resources		
	Text	Available in the Library?
Required Texts	Principles of Management with a Focus on Business .Administration, Dr. Khalil Al-Shammagh, 2010	Yes
Recommended Texts	Iraqi academic journals	No
Websites	Research and patrols and technology Information on road Internet According to Topics The scheduled.	

Grading Scheme				
Grade chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90-100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Sediment (under processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required
Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 0.54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.				

MODULE DESCRIPTION FORM

model a description Material Study

Module Information			
Course Information			
Module Title	General Mathematics		Module Delivery
Module Type	B		☒ Theory ☐ Lecture ☐ Lab ☐ Tutorial ☒ Practical ☐ Seminar
Module Code	AC1103		
ECTS Credits	6		
SWL (hr / sem)	150		
Module Level	1	Semester of Delivery	
Department	accounting	College	College of Management and Economics
Module Leader	Nour Karim Assi	e-mail	norkreemmang@uodiyala.edu.iq
Module Leader's Acad. Title	Assistant teacher	Module Leader's Qualification	Master's
Module Tutor	Name (if available)	e-mail	Email
Peer Reviewer Name	Name	e-mail	Email
Scientific Committee Approval Date	1/11/2025	Version Number	1.0
Relation with other Modules Relationship with other study subjects			
Prerequisite module	None		Semester
Co-requisites module	None		Semester
Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guidance content			
Module Objectives Course Objectives	The course aims to introduce and train the student on the basic principles of mathematics, which deepens the student's understanding when moving on to other advanced stages.		

Module Learning Outcomes Learning outcomes for the subject	1- Employing mathematical knowledge and its applications in practical life situations. 2. Building mathematical knowledge for the student through exploring and solving problems. 3. Use the correct mathematical symbols and terminology. 2- Understanding the connection between mathematics and other branches
Indicative Contents Guideline Contents	1- The content guidelines for mathematics depend on the level and scope of the course; common topics that can be covered in :mathematics include the following 2- Sets: Algebraic operations on sets. 3- Functions: Definition of a function, types of functions, limits and continuity. 4- Calculus: Studying mathematical concepts and providing students with a comprehensive understanding of mathematical concepts and some applications. 5- Vectors and Matrices: Algebraic operations on matrices, addition and subtraction of matrices, multiplication of matrices, inverse of a matrix, transpose of a matrix, determinant.

Learning and Teaching Strategies

Learning and teaching strategies

Strategies	1- Lectures: Course materials are presented through lecture sessions delivered by instructors specializing in the subject matter. The lectures aim to guide students and provide them with essential concepts and knowledge. 2- Group discussions: Interactive discussion sessions are organized between students on various topics, which promotes interaction, exchange of ideas and opinions, and enhances students' understanding of the material. 3- Case studies: Mathematics is used as an educational tool to illustrate the practical applications of theoretical concepts and to stimulate students to think. 4- Continuous assessment: A variety of assessment methods are used to measure students' progress and understanding of the material, including .daily tests and mathematics skills assessments
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Student Workload (SWL)

.The student's academic workload is calculated for 15 weeks

Structured SWL (h/ sem)	63	Structured SWL (h/w) Student's regular weekly study load	4.2
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Regular academic workload for the student during the semester			
Unstructured SWL (h/ sem) Irregular student workload during the semester	87	Unstructured SWL (h/w) Irregular weekly study load for the student	5.8
Total SWL (h/ sem) The student's total academic workload during the semester	150		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	Groups: Definition and Basic Concepts
Week 2	Algebraic operations on groups
Week 3	Algebraic operations on groups
Week 4	Functions and limits, definition of a function, types of functions
Week 5	Goals and continuity
Week 6	Goals and continuity
Week 7	Exam
Week 8	Differentiation, derivative, laws of the derivative
Week 9	Differentiation, applied exercises
Week 10	Use of derivatives in management
Week 11	Curve analysis, increasing and decreasing functions .The midterm exam
Week 12	Extreme values, concavity and inflection points: practical exercises
Week 13	Integration, basic formulas for integration
Week 14	Integration, basic formulas for integration
Week 15	Vectors and matrices, algebraic operations on matrices and vectors, transpose Matrices, matrix inverses, determinants, practical exercises
Week 16	Preparatory week before the final exam

Module Evaluation

Course Material Assessment

As		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	3,6,11	20% (20)	3
	Assignments	LO:3,4,6,7	4.8	10% (10)	2
	Projects / Lab.	-	-	0% (0)	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO: 1-7	7	10% (10)	1
	Final Exam	ALL	16	% (50) 0 5	3
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	Non
Week 2	Non
Week 3	Non
Week 4	Non
Week 5	Non
Week 6	Non
Week 7	Non

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	" Principles of Mathematics for Management Students" by Dr. ,Dhafer Hussein Rashid 2011	Yes
Recommended Texts	Schaum's Outline of Mathematics	No
Websites	. Multiple websites related to the course	

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90-100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Sediment (under processing)	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

MODULE DESCRIPTION FORM

model a description Material Study

Module Information Course Information					
Module Title	Principles of Economics			Module Delivery	
Module Type	B			☒ Theory ☐ Lecture ☐ Lab ☐ Tutorial ☒ Practical ☐ Seminar	
Module Code	AC1104				
ECTS Credits	6				
SWL (hr / sem)	150				
Module Level		1	Semester of Delivery		1
Department		accounting	College	College of Management and Economics	
Module Leader	Alyaa Hussein Khalaf		e-mail	aliaeco@uodiyala.edu.iq	
Module Leader's Acad. Title		.Mr	Module Leader's Qualification		PhD
Module Tutor	Name (if available)		e-mail	Email	
Peer Reviewer Name		Name	e-mail	Email	
Scientific Committee Approval Date		1/11/2025	Version Number	1.0	
Relation with other Modules Relationship with other study subjects					
Prerequisite module		None		Semester	
Co-requisites module		None		Semester	
Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guidance content					
Module Objectives Course Objectives		1. Introducing students to the most important concepts of economic principles 2. Understanding the most important economic theories 3. .Learn about production, costs, and everything related to the product 4. Identifying the types of markets			

	5. Applying what has been explained to practical exercises and illustrative diagrams to convey what has been explained to the students' understanding, . in addition to mathematical applications
Module Learning Outcomes Learning outcomes for the subject	1. To enable the student to understand the historical origins of the science of economics 2. The student understands everything related to the subject of Principles of Microeconomics 3. And its relationship to the principles of microeconomics with other sciences 4. ?How did this science originate and develop to the present day 5. He also learns about the nature of the economic problem, its causes and .components 6. Developing the student's abilities to identify and solve economic problems 7. His understanding of the nature of markets and the balance between supply and demand 8. And related to them are the elasticities and factors affecting supply and .demand 9. Developing the student's abilities in scientific analysis of economic issues by providing him with analytical tools, including (descriptive .analysis, graphical analysis, mathematical analysis
Indicative Contents Guideline Contents	- Introduction to the principles of economics, its origins and its relationship to other sciences (2 hours) - Causes, characteristics, and pillars of the economic problem, and methods of solving it (2 hours) - Understanding demand, its types, determinants, flexibility, and influencing factors (2 hours) - The concept of presentation, its types, determinants, flexibility, and influencing factors (3 hours) - Knowing the equilibrium price and equilibrium quantity (2 hours) - Consumer Behavior Theory (2 hours) - Utility theory and indifference curves (2 hours)

Learning and Teaching Strategies

Learning and teaching strategies

Strategies	1. Encouraging student participation in exercises, while simultaneously refining and expanding their critical thinking skills , will be achieved through interactive classroom sessions and lessons, and by considering simple experiments involving sampling activities that are of interest to the students.
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Student Workload (SWL)

.The student's academic workload is calculated for 15 weeks

Structured SWL (h/ sem) Regular academic workload for the student during the semester	48	Structured SWL (h/w) Student's regular weekly study load	3.2
Unstructured SWL (h/ sem) Irregular student workload during the semester	2 10	Unstructured SWL (h/w) Irregular weekly study load for the student	6.8
Total SWL (h/ sem) The student's total academic workload during the semester	150		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	(The concept of economics: origins and development)
Week 2	The relationship of economics to other sciences
Week 3	The economic problem and its pillars
Week 4	The concept of demand and its divisions
Week 5	Demand flexibility
Week 6	Factors affecting demand
Week 7	Changes in demand and quantities
Week 8	Exercises on demand
Week 9	Presentation concept
Week 10	Display flexibility
Week 11	Factors affecting the presentation
Week 12	Changes in supply and quantities
Week 13	Balance between supply and demand
Week 14	Utility theory and indifference curves
Week 15	Exercises on presentation
Week 16	Preparatory week before the final exam

Module Evaluation

Course Material Assessment

As		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	(20) %20	6 and 13	LO #3 and #4 to 6
	Assignments	2	(10) %10	4, 7 and 12	LO #2 and #5
	Projects / Lab.				
	Report	1	(10) %10	13	Lo#4 to #7
Summative assessment	Midterm Exam	2 hr	10% (10)	9	LO # 1- # 9
	Final Exam	3 hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	Non
Week 2	Non
Week 3	Non
Week 4	Non
Week 5	Non
Week 6	Non
Week 7	Non

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	Microeconomics / Dr. Tariq Al-Akeeli	Yes
Recommended Texts	Microeconomics / Dr. Mahmoud Dagher Principles of Microeconomics / Dr. Mohamed Mahmoud Al-Nasr	No
Websites		

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90-100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Precipitate (under (processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

MODULE DESCRIPTION FORM

model a description Material Study

Module Information				
Course Information				
Module Title	English language 1		Module Delivery	
Module Type	Basic learning activities		☐ Theory ☒ Lecture ☐ Lab ☐ L Tutorial ☐ Practical ☐ Seminar	
Module Code	UD11			
ECTS Credits	2			
SWL (hr / sem)	50			
Module Level	1	Semester(s) offered		
Department	accounting	College	College of Management and Economics	
Module Leader	Baraa Rahim Yassin		e-mail	baraamanag@uodiyala.edu.iq
Module Leader's Acad. Title	Assistant teacher	Module Leader's Qualification		Master's
Module Tutor			e-mail	Email
Peer Reviewer Name			e-mail	Email
Scientific Committee Approval Date	1/11/2025	Version Number	1.0	
Relation with Other Modules				
Relationship with other study subjects				
Prerequisite module	None		Semester	
Co-requisites module	None		Semester	
Module Aims, Learning Outcomes and Indicative Contents				
Course objectives, learning outcomes, and guidelines with a brief description				
Module Objectives Course Objectives	The module aims at enabling students to learn and understand the written and spoken form of English.			
Module Learning	1. Read and understand simple texts in English.			

Outcomes Learning outcomes for the subject	2. Answer simple comprehension questions and match sentences about texts. 3. Reconstruct texts by reordering sentences. 4. Understand the main idea of a text. 5. Identify specific information in a text. 6. Writing and paraphrasing paragraphs.
Indicative Contents Guideline Contents	Indicative content includes the following. i) Grammar has a core place in language teaching and learning. ii) A wide variety of practice tasks in all the four skills are essential to language learning. iii) Everyday expressions, particularly of spoken English, also need a place in the syllabus. These can be functional, social, situational or idiomatic.
Learning and Teaching Strategies Learning and teaching strategies	
Strategies	Headway's trusted methodology combines solid grammar and practice, vocabulary development, and integrated skills with communication role-plays and personalization. Authentic material from a variety of sources enables students to see new language in context, and a range of comprehension tasks, language and vocabulary exercises, and extension activities practice the four skills. 'Everyday English' and 'Spoken grammar' sections practice real-world speaking skills, and a writing section for each unit at the back of the book provides models for students to analyze and imitate.

Student Workload (SWL) Student's academic workload Calculated for 15 weeks			
Structured SWL (h/ sem) Regular academic workload for the student during the semester 2	33	Structured SWL (h/w) Student's regular weekly study load	2.2
Unstructured SWL (h/ sem) Irregular student workload during the semester	17	Unstructured SWL (h/w) Irregular weekly study load for the student	1.1
Total SWL (h/ sem) The student's total academic workload during the semester	50		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	Course Introduction (Course material and objectives, learning outcomes, lessons and assessment discussed with the learners).
Week 2	Unit 1. Hello Vocabulary : People, introduce each other – ways of greetings, Numbers 1-10 and plurals. Reading : Introduction dialogues, Everyday English dialogues. Listening : People meet each other and introduce someone else. How are you? What's this in English? Speaking : Introductions, Good morning! Practicing introduction dialogues- Information gap. Writing : Complete the conversations. Grammar : Verb to be with subject, Possessive adjectives, This is
Week 3	Unit 2. Your World Vocabulary : A set of cities and countries: Brazil, Spain.... , Adjectives: awful, really good, fantastic, Nouns: center , hospital, building, park. Numbers 10-20 Reading : Two people are on holiday in New York. Listening : listening to a conversation about Claude and Holly. Speaking : Talking about where people are from. Writing : Complete the conversations, countries, cities, adjectives, nouns, and numbers. Grammar : Subject verb agreement, possessive pronouns, questions (what, where...?).
Week 4	Unit 3. All About You Vocabulary : Jobs (police officer, nurse..), Personal information (surname, first name, address...). Reading : 'Hello! We're on A Mountain' about different students from different countries. Listening : Interview on a mountain. Speaking : Practice the interview. Writing : Social expressions (I am sorry, that's ok) Grammar : Subject pronoun (negatives and questions), Possessive adjectives.
Week 5	Unit 4. Family and friends Vocabulary : Family members (mother, son,...), Describing friend (very clever, funny,...), Alphabet. Reading : 'The Walk' An Interview with students on a walk.4 Listening : Listen and identify the people 'Fatima Al Zamil ', 'Paddy McNab and his family' Speaking : Talking about family and friends. Writing : about a good friend, his/her family, job, favorite shop, and sport, extra.... . Grammar : Possessive adjectives. Possessive's. Has/ have Adjective + noun Irregular Plurals.
Week 6	Assessment Test 1. Feedback and Remedial Work

Week 7	Unit 5. The way I live? Vocabulary: The lexical set of sports/food/drinks. Verbs (live, work), Languages and nationalities. Reading : 'Colin Brodie from Dundee' Listening: Listen to the context of likes and dislikes. At a party: Flavia and Terry are at a party in London, At dinner: two people meet and talk. Speaking: Role play: Practice the conversation in different situations. Writing: Write sentences, questions, make notes. Grammar: Present Simple :(I/you/we/they),Indefinite article(a/an),Adjective + noun(a German car)
Week 8	Unit 6. Everyday Vocabulary: The time, Words that go together: watch TV, get up early, Days of the week. Reading: 'Lois Maddox' Talking about daily routines. Listening: Lifestyle questionnaire, Listening a phone conversation between Lois and Elliot. Speaking : Asking and answering questions about daily routines. Writing: Write the correct preposition, complete the questions. Grammar: Present Simple: He/she Question and negatives, Adverbs of frequency Prepositions of time.
Week 9	Unit 7. My Favorites Vocabulary: Adjectives: lovely, terrible, comfortable, friendly..., Opposite adjectives: new/old, big/small Places: chemistry, post office Reading: 'The Famous International Footballer', An email from San Francisco, Listening: Listening to the requests with Can I.....? A holiday postcard. Describing lifestyles, preferences and places Speaking: Role play: conversations in town. Writing: Writing an email to a friend. Grammar: Question words, Subject pronouns, Object pronouns, Possessive pronouns.
Week 10	Unit 8. Where I live Vocabulary : Rooms and furniture: living room, bedroom, in and out of town: beach, mountain, sailing,... Reading: 'Vancouver- a great city'. Listening: My home town, Steve talks about living in Vancouver, Listen to the directions. Speaking: Talking and asking about rooms and furniture, Giving directions to places. Writing: Write about a town you know. Grammar: There is /are , Prepositions: in, on, under, next to

Week 11	Assessment Test 2. Feedback and Remedial Work
Week 12	Unit 9. Times Past Vocabulary: Saying years, people and jobs, Irregular verbs Have, do, go: have lunch, do homework, go shopping Reading : 'Two Saudi boys find an antiquity vasa' Listening : 'Magalia Dromard ': Magalia talks about her family. Speaking : Telling a story form pictures. Writing: complete the sentences, write the words in correct form. Grammar: Was/were born, Past simple: irregular verbs (It's a Jackson Pollock).
Week 13	Unit 10. We had a great time! Vocabulary: Time expressions: on Monday, last night..., Sports and leisure: tennis, skiing, windsurfing... Play or go: play tennis, go skiing, Seasons: winter, summer.... Listening : 'Jack and Millie Parker's holiday', A couple talk about their holidays. Speaking: A questionnaire, Asking about holiday, My last holiday. Making conversations Writing: Write about your favorite holiday. Grammar : Past simple: regular and irregular, Questions/Negatives, Ago Dialogues with simple past
Week 14	Unit 11. I can do that! Vocabulary: Verbs: (draw, run, drive), Verb+ noun: (Listen to the radio, chat to friends), Adjective+ noun: (fast car, busy city, dangerous sport), Opposite adjectives: dangerous/ safe, old/modern. Reading: 'The Internet' Listening : 'Five people talk about what they do on the internet' Grammar: Can / can't, Adverbs, Adjective + noun, Requests and offers.
Week 15	Unit 12. Please and thank you Vocabulary: Shopping: (bread, milk, fruit), Food: (cereal, salad, pasta, fish), In a restaurant: (menu, starter, desert, soup, salmon) Reading: People different parts of the world. Listening: 'Conversation with Adam', 'After my exam'. Speaking: Describe what they eat? Discussion-what is a good diet? Grammar: I'd like, Some and Any, Like and would like.

Delivery Plan (Weekly Lab. Syllabus)
Weekly laboratory schedule

	Material Covered
Week 1	
Week 2	

Learning and Teaching Resources		
Learning and teaching resources		
	Text	Available in the Library?
Required Texts	New Headway Pre-Intermediate by: John and Liz Soars. Oxford University Press	Yes
Recommended Texts	None	
Websites	https://www.scribd.com/document/510746145/New-Headway-Plus-Beginner-Student-s-book	

GRADING SCHEME				
Grade chart				
Group	Grade	Appreciation	Marks (%)	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80 - 89	Above average with some errors
	C - Good	good	70 - 79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 - 49)	FX - Fail	Sediment under) processin (g	(45-49)	More work required but credit awarded
	F - Fail	Precipitate	(0-44)	Considerable amount of work required

Note:

Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.

MODULE DESCRIPTION FORM

Course description template

Module Information			
Course Information			
Module Title	Human Rights and Democracy		Module Delivery
Module Type	Basic learning activities		☒ Theory ☒ Lecture ☐ Lab ☐ L Tutorial ☐ Practical ☐ Seminar
Module Code	UD04		
ECTS Credits	2		
SWL (hr / sem)	50		
Module Level	1	Semester of Delivery	
Department	accounting	College	College of Management and Economics
Module Leader	Mohammed Saleh Mahdi	e-mail	
Module Leader's Acad. Title	teacher	Module Leader's Qualification	PhD
Module Tutor		e-mail	
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date	1/11/2025	Version Number	1.0
Relation with other Modules Relationship with other study subjects			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	
Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guidance content			
Module Objectives Course Objectives	1. During the academic year, the student learns the basics of human rights and democracy, what his rights are, how to defend them through legal means, and .what their internal and international guarantees are 2. Acquiring knowledge in the field of democracy, its types and systems, and its .impact on human rights		

	3. Developing the student's personality and enhancing their awareness of democratic political systems, their details, how to apply them in practice, and the importance of being active in society by respecting the rights of others and knowing that rights and freedoms end where their rights and freedoms begin, and performing their duties instead of just acquiring rights 4. Promoting a culture of peace based on justice and equality
Module Learning Outcomes Learning outcomes for the subject	1. Enabling the student to know the basics of defending his rights and the rights of others after knowing them and knowing their importance to him and to society in general, and also knowing the limits of each person's rights and freedom 2. Empowering the student to participate politically by making him aware of the importance of his participation in elections and the impact of this participation on the course of elections and the formation of authority afterward 3. The student should know the guarantees of his rights and freedoms and what their sources are 4. Understanding the difference between rights and freedoms 5. To enable the student to understand the scientific concept of democracy, its roots, types, and forms 6. The student learns how the democratic system affects human rights and what the relationship is between them 7. The student must realize the necessity of being an active citizen in society, and also know the conditions of the voter and the conditions of the candidate for elections 8. Understanding election systems and which is best 9. The student should understand international human rights law and also have a brief knowledge of international organizations and their working mechanisms, such as the United Nations, the Red Cross, and others
Indicative Contents Guideline Contents	- Part One Definition of human rights and human rights in ancient civilizations Defining rights, defining humanity, understanding the importance of human rights for individuals and society, and also studying human rights in civilizations such as Egyptian, Iraqi, Greek, and Roman civilizations) (4 hours) Part Two: Understanding Human Rights in the Abrahamic Religions, Most Importantly Islam (2 hours) Human rights sources include (international sources such as the Universal Declaration of Human Rights and the two International Covenants, and regional sources that include regional agreements such as the European and American Conventions and the Constitution) (2 hours) Human rights guarantees (such as constitutional and legal guarantees) (2 hours) International and regional human rights agreements (2 hours) Public freedoms, their types, and a comparison between them (2 hours)

	The future of human rights, globalization and human rights (2 hours) Definition, History and Types of Democracy (A study of the definition, origin and development of democracy, its principles and types such as direct and indirect democracy, presidential and parliamentary systems) (6 hours) Definition of elections, their conditions, types of electoral systems, and definition of the parliamentary council (6 hours) The relationship between democracy and human rights (2 hours)
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Learning and Teaching Strategies

Learning and teaching strategies

Strategies	1. Increasing the student's awareness of the importance of knowing his rights and duties towards society and the relationship of human rights to the democratic . system 2. General culture in a range of fields, including the legal, political and social fields, and raising the student's self-confidence by linking theoretical material . to practical reality
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Student Workload (SWL)

.The student's academic workload is calculated for 15 weeks

Structured SWL (h/ sem) Regular academic workload for the student during the semester	33	Structured SWL (h/w) Student's regular weekly study load	2
Unstructured SWL (h/ sem) Irregular student workload during the semester	17	Unstructured SWL (h/w) Irregular weekly study load for the student	1.1
Total SWL (h/ sem) The student's total academic workload during the semester	50		

Module Evaluation

Course Material Assessment

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	15% (7.5)	5 and 10	LO #1, #2 , #3, and #6, #7, #8
	Assignments	2	10% (5)	2 and 12	LO #3, #4 and #6, #7
	Projects / Lab.				

	Report	1	15% (15)	13	LO #5, #8 and #9
Summative assessment	Midterm Exam	2hr	10% (10)	7	LO #1 - #7
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	.An introductory lecture about the subject and its importance
Week 2	Definition of right and human being, human rights and the importance of human rights, human rights .in the Islamic religion and ancient civilizations
Week 3	.International, regional and local human rights sources
Week 4	.Constitutional and legal guarantees of human rights and international guarantees of human rights
Week 5	Guarantees of human rights in Islam
Week 6	.The role of regional organizations in protecting human rights
Week 7	Characteristics of human rights, definition of public freedoms and their types, and comparison between .them and rights .International human rights law, international humanitarian law, and the Red Cross
Week 8	.The future of human rights and ways to develop them
Week 9	.Globalization and human rights
Week 10	.Definition of democracy, its historical development and principles .Democracy between universality and particularity .Forms of democracy / Direct democracy
Week 11	Semi-direct democracy and representative democracy / Pillars of the representative system / Forms of .the representative system
Week 12	.Parliament and its types / Election and its conditions / Voters' body
Week 13	Organizing the election process / Determining electoral districts / Electoral lists / Candidates / Election .campaign / Voting
Week 14	.Organize the elections
Week 15	The relationship between democracy and human rights, and how they influence and are influenced by .each other
Week 16	Final exam

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	Human Rights, Children's Rights, and Democracy/ by Maher Saleh Alawi, Riyadh Aziz Hadi, Ali Abdul Razzaq Muhammad, and others / Al-Atik / Beirut / 2009	Yes
Recommended Texts	Abbas Al-Dulaimi / Human Rights: Thought and Practice Fakhri Rashid, Salah Yassin / International Organizations / Al-Atik Book Industry / Baghdad Essam Al-Attiah / Public International Law / Legal Library / Baghdad / 2012	no
Websites		

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80 - 89	Above average with some errors
	C - Good	good	70 - 79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Precipitate (under (processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 0.54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

Accounting Department
Level One
Semester Two
2026 – 2025

MODULE DESCRIPTION FORM

model a description Material Study

Module Information			
Course Information			
Module Title	Financial accounting		Module Delivery
Module Type	C		☒ Theory ☐ Lecture ☐ Lab ☐ Tutorial ☒ Practical ☐ Seminar
Module Code	AC1101		
ECTS Credits	8		
SWL (hr / sem)	200		
Module Level		1	
Department		accounting	College
			College of Management and Economics
Module Leader	Nazar Maan Abdul Karim		e-mail
			Dr.NazarM@uodiyala.edu.iq
Module Leader's Acad. Title		assistant professor	Module Leader's Qualification
			PhD
Module Tutor	Name (if available)		e-mail
			Email
Peer Reviewer Name	Name		e-mail
			Email
Scientific Committee Approval Date	1/11/2025		Version Number
			1.0
Relation with other Modules Relationship with other study subjects			
Prerequisite module	None		Semester
Co-requisites module	None		Semester
Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guidance content			
Module Objectives	1- To deepen students' understanding of the concept of financial securities.		

Course Objectives	2- To deepen students' understanding of the concept of fixed assets, depreciation, and the sale and exchange of fixed assets. 3- Teaching students the types and methods of preparing final accounts. 4- The student learns and gains experience in the field of measurement and accounting disclosure of assets in financial statements and focuses on related accounting problems. 5- Teaching students how to correct and address accounting errors according to generally accepted principles, improving and expanding their responsiveness to the labor market and serving the community
Module Learning Outcomes Learning outcomes for the subject	Preparing the financial statements in their final form
Indicative Contents Guideline Contents	- Teaching the student how to prepare accounts and their branches and prepare financial statements

Learning and Teaching Strategies Learning and teaching strategies	
Strategies	The Teaching and learning strategy for the subject of financial accounting in 1- Highlighting practical cases from the accounting environment for commercial papers, fixed assets, final accounts, correction of accounting errors, and journal adjustments 2- Knowledge and understanding of commercial papers, checks issued and received, and receipt and payment papers. 3- Knowledge and understanding of the components of fixed assets and how to calculate depreciation.

	4- Enabling the student to acquire accounting skills in the sale and exchange of fixed assets 5- To enable the student to apply the acquired skills in the accounting work environment by preparing financial statements 6- Identifying, understanding, and correcting accounting errors. 7- Using a team-based approach to develop relationships and communication skills, fostering a spirit of cooperation through joint projects and research, and instilling concepts of integrity, transparency, and social responsibility 8- This is done through the direct method of thinking based on logic in arranging and classifying ideas based on predetermined models or criteria, and the indirect method of thinking based on searching for keys to solving the problem from among a set of available data and information.
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Student Workload (SWL)			
.The student's academic workload is calculated for 15 weeks			
Structured SWL (h/ sem) Regular academic workload for the student during the semester	93	Structured SWL (h/w) Student's regular weekly study load	6
Unstructured SWL (h/ sem) Irregular student workload during the semester	1 32	Unstructured SWL (h/w) Irregular weekly study load for the student	8.8
Total SWL (h/ sem) The student's total academic workload during the semester	2 25		

Delivery Plan (Weekly Syllabus)	
Weekly theoretical curriculum	
	Material Covered
Week 1	Or the receipt number and or the payment number
Week 2	Or the receipt number and or the payment number
Week 3	Cases of disposing of or arrest warrants

Week 4	Cases of disposing of payment papers
Week 5	Purchase of fixed assets
Week 6	Depreciation of fixed assets
Week 7	Transactions related to the sale of fixed assets
Week 8	Operations related to the replacement of fixed assets
Week 9	monthly exam
Week 10	Trading account and profit and loss account Midterm exam
Week 11	Financial Center List
Week 12	Error correction methods
Week 13	Journal adjustments
Week 14	May I not return the average
Week 15	monthly exam
Week 16	Preparatory week before the final exam

Module Evaluation
Course Material Assessment

As		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	LO:1,2,10,11	3,6,11	20% (20)	3
	Assignments	LO:3,4,6,7	4.8	10% (10)	2
	Projects / Lab.	-	-	0% (0)	-
	Report	LO:5,8,10	13	10% (10)	1
Summative assessment	Midterm Exam	LO: 1-7	7	10% (10)	1
	Final Exam	ALL	16	% (50)05	3
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	Non

Week 2	Non	
Week 3	Non	
Learning and Teaching Resources		
Learning and teaching resources		
	Text	Available in the Library?
Required Texts	nothing	Yes
Recommended Texts	Principles of Financial Accounting2024 / .ProfDr. Safaa AhmedMohammed – Al-AniAsst .Prof. .DrHakim Hamoud . Fali	No
Websites		

Grading Scheme				
Grade chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90-100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Sediment (under processing)	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required
Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 0.54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.				

MODULE DESCRIPTION FORM

Course description template

Module Information				
Course Information				
Module Title	Principles of Statistics		Module Delivery	
Module Type	B		☒ Theory ☒ Lecture ☐ Lab ☐ Tutorial ☐ Practical ☐ Seminar	
Module Code	AC1202			
ECTS Credits	8			
SWL (hr / sem)	200			
Module Level	1	Semester of Delivery		2
Department	accounting	College	College of Management and Economics	
Module Leader	Amal Hadi Rashid		e-mail	amal@uodiyala.edu.iq
Module Leader's Acad. Title	Assistant Lectuer		Module Leader's Qualification	Master's
Module Tutor	Name (if available)		e-mail	Email
Peer Reviewer Name	Name		e-mail	Email
Scientific Committee Approval Date	1/11/2025		ersion Number	1.0
Relation with other Modules Relationship with other study subjects				
Prerequisite module	None		Semester	
Co-requisites module	None		Semester	
Module Aims, Learning Outcomes and Indicative Contents Course objectives, learning outcomes, and guidance content				
Module Objectives	1- Introducing students to the science of statistics and its importance: Understanding the role of statistics in data analysis			

Course Objectives	and scientific and practical decision-making. 2- Developing data collection and classification skills: Enabling students to use different data collection methods and classify data accurately. 3- Teaching students how to review and categorize data: Enhancing students' skills in reviewing, classifying, and presenting data in an organized manner. 4- Teaching students how to calculate measures of central tendency: enabling students to calculate the arithmetic mean, mode, and median. 5- Teaching students tabular and geometric presentation methods of data: Developing students' ability to present data in a tabular and geometric format for ease of analysis. 6- Teaching students how to calculate fractional measures: enabling them to calculate quartiles and deciles and interpret them in statistical analysis. 7- Understanding the relationship between measures of central tendency: teaching students how to link different measures of central tendency. 8- Preparing students to pass theoretical and practical exams: Enabling students to prepare for exams by reviewing and .applying basic concepts
Module Learning Outcomes Learning outcomes for the subject	1- Understanding statistics: The student will be able to define statistics and understand its importance in data analysis. 2- Using data collection methods: The student will learn how to use data collection methods and avoid common mistakes in collecting them. 3- Data tabulation and classification: The student will be able to review and classify data according to its types. 4- Understanding random variables: The student will be able to identify random variables and represent them in tabular and geometric representations. 5- Calculating measures of central tendency: The student will be able to calculate the arithmetic mean, median, and mode. 6- Application of fractional measures: The student will learn how to calculate quartiles and decimals and use them in analysis. 7- Geometric presentation of data: The student will be able to present data using geometric and graphical representations. 8- Understanding the relationship between measures of central tendency: The student will be able to link the median, mode, and .arithmetic mean in the analysis
Indicative Contents	Part 1 - Basic Concepts in Statistics
Guideline Contents	Definition of the science of statistics and its importance: Studying the concept of the science of statistics and its development over time, and

understanding its importance in data analysis and scientific decision-making.

Data collection methods: Identifying data collection methods and how to avoid common errors that may occur during data collection.

Data classification and categorization: Learn how to review, classify, and categorize data in an organized way to facilitate its analysis.

Random variables: Understanding random variables and representing them in statistical tables.

Part Two - Measures of Central Tendency and Dispersion

Measures of Central Tendency: Learn how to calculate the arithmetic mean, median, and mode and use them in data analysis.

Measures of dispersion: Studying measures of dispersion such as variance and standard deviation to understand the extent of data variability and distribution.

The relationship between measures of central tendency: analyzing the relationship between the arithmetic mean, median, and mode in interpreting data.

Part Three - Data Presentation and Analysis

Tabular presentation of data: A study of tabular presentation methods for data and how to use tables to interpret results.

Geometric data presentation: Learn how to use geometric and graphical representations to display data in a visually easy-to-understand way.

Weighted, geometric and harmonic arithmetic means: Identifying and interpreting different methods of calculating averages.

Skewnesses and Distributions: Understanding and Applying the Concepts of Skewness and Phocytosis to Analyze Data Distributions.

Review and solve problems

	Review sessions: A comprehensive review of basic concepts and measures of central tendency and dispersion, as well as solving practical problems related to data presentation and analysis.		
Learning and Teaching Strategies			
Learning and teaching strategies			
Strategies	1. Learning: Using group discussions and active participation between students and teachers to encourage students to think critically and apply theoretical concepts in practical contexts. 2. based learning: Presenting real-life problems that require students to analyze them and apply acquired knowledge to solve them, thus enhancing analytical and creative thinking skills. 3. Collaborative Learning: Encouraging teamwork by forming small groups in which students collaborate to solve problems or carry out projects, thus enhancing cooperation and communication skills. 4. Presentations: Assigning students the task of preparing and presenting topics related to the course material helps them develop their research, presentation, and communication skills. 5. Learning: Giving students the opportunity for practical application through experiments or small projects related to the theoretical concepts they are studying contributes to enhancing deep understanding. 6. Self-directed learning		
Student Workload (SWL)			
.The student's academic workload is calculated for 15 weeks			
Structured SWL (h/ sem)	63	Structured SWL (h/w)	4.2
Regular academic workload for the student during the semester		Student's regular weekly study load	
Unstructured SWL (h/ sem)	137	Unstructured SWL (h/w)	9.13
		Irregular weekly study load for the student	

Irregular student workload during the semester					
Total SWL (h/ sem)		200			
The student's total academic workload during the semester					
Module Evaluation					
Course Material Assessment					
		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	20% (10)	6 and 12	LO #1 to #4 and #6 to #8
	Assignments	10	10% (10)	4, 7 and 10	LO #2, #3, #4, #5 and #7, #8, #9
	Projects / Lab.				
	Report	1	10%(10)		
Summative assessment	Midterm Exam	3 hr	10% (10)	9	LO #1 - #7
	Final Exam	3 hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)	
Weekly theoretical curriculum	
	Material Covered
Week 1	The concept of statistics
Week 2	C with the data
Week 3	The samples

Week 4	classification Data and its tabulation
Week 5	classification Data and its tabulation
Week 6	Data display
Week 7	Statistical terms and symbols
Week 8	My month has come
Week 9	M Qais The tendency Central
Week 10	Mg Aies The tendency Central
Week 11	Mug Aces Distraction
Week 12	Mg Aies Distraction
Week 13	M Qais twist The absolute , and the source of all things. twist Relative and flattening
Week 14	Linear correlation The simple
Week 15	Associated Traits
Week 16	Preparatory week before the final exam

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	Mahmoud Al-Mashhadani , Amir Hanna Hormuz , Principles of Statistics, 1989 The narrator , humble Mahmoud Wad , The entrance A to Statistics . 1989	Yes
Recommended Texts	• Main references (sources) • Recommended supporting books and references (scientific journals, reports....) • Electronic references, Internet sites	No
Websites		

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Precipitate (under (processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

MODULE DESCRIPTION FORM

Course description template

Module Information			
Course Information			
Module Title	Readings Correspondence Accounting E		Module Delivery
Module Type	B		☒ Theory ☒ Lecture ☐ Lab ☐ Tutorial ☐ Practical ☐ Seminar
Module Code	AC1204		
ECTS Credits	8		
SWL (hr / sem)	200		
Module Level	1	Semester of Delivery	
Department	accounting	College	College of Management and Economics
Module Leader	Sanaa Star Ahmed	e-mail	sanaa@uodiyala.edu.iq
Module Leader's Acad. Title	assistant professor	Module Leader's Qualification	Master's
Module Tutor	Name (if available)	e-mail	Email
Peer Reviewer Name	Name	e-mail	Email
Scientific Committee Approval Date	1/11/2025	ersion Number	1.0
Relation with other Modules Relationship with other study subjects			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Course objectives, learning outcomes, and guidance content

Module Objectives Course Objectives	1- To deepen students' understanding of accounting terminology in English. 2- To deepen students' understanding of the concept of accounting. 3- Teaching students the different types of accounting. 4- The student learns about the beneficiaries 5- Teaching students how to correct and address accounting errors according to generally accepted principles, improving and expanding their responsiveness to the labor market and serving the .community
Module Learning Outcomes Learning outcomes for the subject	- .The student mastered accounting concepts in English
Indicative Contents Guideline Contents	- Teaching the student how to prepare accounts and their branches and prepare financial statements
Learning and Teaching Strategies Learning and teaching strategies	
Strategies	- The Teaching and learning strategies , readings and Accounting messagesE in • Highlighting practical cases from the accounting environment for commercial papers, fixed assets, final accounts, correction of accounting errors, and journal .adjustments • Knowledge and understanding of commercial papers, checks issued and received, and receipt and payment papers. • Knowledge and understanding of the components of fixed assets and how to calculate depreciation. • Enabling the student to acquire accounting skills in the sale and exchange of fixed assets • Enabling the student to apply the acquired skills in the accounting work environment by preparing financial statements • Identifying, understanding, and correcting accounting errors.

	• Using a team-based approach to develop relationships and communication skills, fostering a spirit of cooperation through joint projects and research, and instilling concepts of integrity , transparency, and social .responsibility • This is achieved through the direct method of thinking, which relies on logic to arrange and categorize ideas based on predefined models or criteria, and the indirect .method of thinking • Based on searching for solutions to the problem from a set of data
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Student Workload (SWL)

.The student's academic workload is calculated for 15 weeks

Structured SWL (h/ sem) Regular academic workload for the student during the semester	78	Structured SWL (h/w) Student's regular weekly study load	8
Unstructured SWL (h/ sem) Irregular student workload during the semester	122	Unstructured SWL (h/w) Irregular weekly study load for the student	8.1
Total SWL (h/ sem) The student's total academic workload during the semester	200		

Module Evaluation

Course Material Assessment

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	20% (10)	6 and 12	LO #1 to #4 and #6 to #8
	Assignments	10	10% (10)	4, 7 and 10	LO #2, #3, #4, #5 and #7, #8, #9
	Projects / Lab.				
	Report	1	10%(10)		
Summative assessment	Midterm Exam	3 hr	10% (10)	9	LO #1 - #7
	Final Exam	3 hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	Accounting Terms
Week 2	The Concept of Accounting
Week 3	Definition of Types of Accounting
Week 4	Beneficiaries
Week 5	Generally Accepted Accounting Principles
Week 6	Definition of Financial Transactions
Week 7	Conceptual Framework of Accounting

Week 8	Classification of Accounts
Week 9	Budget Equation
Week 10	Recording Financial Transactions
Week 11	Recording Financial Transactions
Week 12	Correcting Accounting Errors
Week 13	Correcting Accounting Errors
Week 14	Correcting Accounting Errors
Week 15	Exam
Week 16	Exam

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	nothing	Yes
Recommended Texts	- principles Accounting Finance 2024 /Mr. Dr Safaa Ahmed Mohammed Al-Ani- AssistantProfessor Dr. Hakim Hamoud Fali	No
Websites		

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80-89	Above average with some errors
	C - Good	good	70-79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Sediment (under (processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54) The university has a zero-tolerance policy . for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

MODULE DESCRIPTION FORM

Course description template

Module Information			
Course Information			
Module Title	Computer I		Module Delivery
Module Type	Basic learning activities		☒ Theory ☐ Lecture ☐ Lab ☐ L Tutorial ☒ Practical ☐ Seminar
Module Code	UD13		
ECTS Credits	3		
SWL (hr / sem)	75		
Module Level	1	Semester(s) offered	
Administering Department	accounting	College	College of Management and Economics
Module Leader	Israa Ya'rub Yousef	e-mail	asraaalsady@uodiyala.edu.iq
Module Leader's Acad. Title	Lectuer	Module Leader's Qualification	Master's
Module Tutor		e-mail	
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date	1/11/2025	Version Number	1.0

Relation with Other Modules			
Relationship with other study subjects			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	
Module Aims, Learning Outcomes, Indicative Contents and Brief Description Course objectives, learning outcomes, and guidance content With a brief description			
Module Aims Course Objectives	1. Training students on the basics of using the computer and providing them with the necessary skills to deal with the computer with high efficiency.		

	2. Assisting the student in distinguishing and developing his scientific and artistic abilities. 3. Enriching the student's skills to be able to deal with the computer with high efficiency. 4. Providing students with a way to use other modern technologies related to the educational process.
Module Learning Outcomes Learning outcomes for the subject	7. Students will be able to describe the basic concepts functions and primary components of a computer. 8. Students will demonstrate the ability to set up a personal computer. 9. Students will be able to describe the function of an operating system and differentiate between various types. 10. Students will understand and utilize basic GUI elements such as windows, icons, and menus. 11. Students will apply Microsoft Office (Word, Excel, PowerPoint) features. 12. Students will understand how the internet works and effectively use web browsers to search for information. 13. Students will compose and manage emails professionally, including understanding attachments, signatures, and managing contacts. 14. Students will identify and resolve common computer issues related to hardware, and software.
Indicative Contents Guideline Contents	Indicative content includes the following. 1. Course Introduction to Computer, Computer Components, and Personal Computer. 2. Working with Operating Systems and Graphical User Interface (GUI). 3. Microsoft Office Word, Excel, and PowerPoint. 4. Working with the Internet and Web browser 5. Working with E-mail and Computer troubleshooting
Course Description	Introduction to Computer: Concepts of Hardware and Software with their components; Concept of Computing, Data and Information; Applications of Information Electronics and Communication Technology (IECT); Connecting input/output devices, and peripherals to CPU. Computer Components: Computer Ports, Hardware Parts, I/O Units, Memory Types, Basic CPU Components, Computer Ports, Personal Computer, Personal Computer (Features and Types). Operating System and Graphical User Interface (GUI): Operating System; Basics of Common Operating Systems; The User Interface, Using Mouse Techniques; Use of Common Icons, Status Bar, Using Menu and Menu-selection, Concept of Folders and Directories, Opening and closing of different Windows; Creating Shortcuts. Word Processing: Word Processing Basics; Opening and closing of documents; Text creation and Manipulation; Formatting of text; Table handling; Spell check, language setting, and thesaurus; Printing of word document. Spreadsheet : Basics of Spreadsheet ; Manipulation of cells; Formulas and Functions; Editing of Spreadsheet , printing of Spreadsheet . Presentation Software: Basics of presentation software; Creating Presentation; Preparation and Presentation of Slides; Slide Show; Taking printouts of presentation/

	handouts . Introduction to Internet and Web Browsers: Computer networks Basic; LAN, WAN; Concept of Internet and its Applications; Connecting to Internet; World Wide Web; Web Browsing software's, Search Engines; Understanding URL; Domain name; IP Address. Communications and Emails: Basics of electronic mail; Getting an email account; Sending and receiving emails; Accessing sent emails; Using emails for document collaboration. Computer Troubleshooting: Identifying and solving common hardware and software problems; Basic troubleshooting techniques and tools for diagnosing and resolving issues.
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Learning and Teaching Strategies

Learning and teaching strategies

Strategies	• In this course, students are guided by: • Using different examples. • Using different styles of discussion that aim to connect the theoretical and practical aspects. • Asking questions and giving exercises that require analysis and conclusions related to lectures. • Encourage students to participate in discussions and do practical work. • Encourage students to work in groups.
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Student Workload (SWL)

Student's academic workload

Structured SWL (h/ sem) Regular academic workload for the student during the semester	48	Structured SWL (h/w) Student's regular weekly study load	3.2
Unstructured SWL (h/ sem) Irregular student workload during the semester	27	Unstructured SWL (h/w) Irregular weekly study load for the student	1.8
Total SWL (h/ sem) The student's total academic workload during the semester	75		

Module Evaluation

Course Material Assessment

	Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
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Formative assessment	Quizzes	2	10% (5)	6 and 12	All
	Assignments	2	10% (5)	2 and 13	LO #1 to #8
	Projects / Lab.	1	10% (10)	Continuous	All
	Group Work	2	10% (5)	13	LO #2, #4 and #6
Summative assessment	Midterm Exam	1hr	10% (10)	9	LO #1 - #5
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	Introduction to Computer
Week 2	Computer Components
Week 3	Personal Computer
Week 4	Operating Systems
Week 5	Graphical User Interface (GUI)
Week 6	Microsoft Office-Word Introduction
Week 7	Microsoft Office- Word Practice
Week 8	Microsoft Office- Excel Introduction
Week 9	Microsoft Office- Excel Practice
Week 10	Microsoft Office-Power-Point Introduction
Week 11	Microsoft Office-Power-Point Practice
Week 12	Introduction to Internet
Week 13	Web Browser
Week 14	Communications and Email
Week 15	Computer Troubleshooting

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
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Week 1	Introduction to the lab and get started with use of computer
Week 2	Computer Components: Computer Portions, Hardware Parts, I/O Units, Memory Types, Basic CPU Components, Computer Ports,
Week 3	Personal Computer (Features and Types).
Week 4	Basic use of Windows operating system
Week 5	Graphical User Interface (GUI): The User Interface, Using Mouse Techniques; Use of Common Icons, Status Bar, Using Menu and Menu-selection.
Week 6	Microsoft Office Word: Getting Started with Word
Week 7	Microsoft Office Word: Editing a Document and Formatting Text and Paragraphs, Adding Tables and Inserting Graphic Objects, Controlling Page Appearance and Proofing a Document.
Week 8	Microsoft Office Excel: Getting Started with Excel
Week 9	Microsoft Office Excel: Sorting, Selecting and Subtotaling data, Microsoft Office Excel: Formulas and Functions, Worksheet Formatting and Presentation
Week 10	Microsoft Office PowerPoint: Getting Started with PowerPoint
Week 11	Microsoft Office PowerPoint: Developing a PowerPoint Presentation, Adding Graphical Elements to Your Presentation and Modifying Objects in Your Presentation, Adding Graphical Elements, tables and charts to Your Presentation and Modifying Objects in Your Presentation, Prepare to deliver your presentation
Week 12	Introduction to Internet: Computer networks Basic; LAN, WAN; Concept of the Internet and its Applications; Connecting to the Internet;
Week 13	Learn Web Browsers: World Wide Web; Web Browsing software, Search Engines; Understanding URL; Domain name; IP Address.
Week 14	Communications and Emails: Basics of electronic mail; Getting an email account; Sending and receiving emails; Accessing sent emails; Using emails for document collaboration.
Week 15	Computer Troubleshooting: Identifying and solving common hardware and software problems; Basic troubleshooting techniques and tools for diagnosing and resolving issues.

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	- Joan Lambert and Steve Lambert, Windows 10 step by step, 1st Edition 2015. - Joan Lambert and Curtis Frye, Microsoft Office 2016 step by step, 1st Edition 2015.	Yes
Recommended Texts	Michael Miller, ABSOLUTE BEGINNER'S GUIDE TO COMPUTER BASICS, 5th Edition, QUE Indianapolis, Indiana 46240, 2010.	

	Paul McFedries , TEACH YOURSELF VISUALLY MICROSOFT WINDOWS 10, ANNIVERSARY
Websites	Microsoft Help, https://support.microsoft.com/en-us/products Learn Microsoft Office, https://www.goskills.com/Microsoft-Office

GRADING SCHEME

Grade chart

Group	Grade	Appreciation	Marks (%)	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80 - 89	Above average with some errors
	C - Good	good	70 - 79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Accepted by decision	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note:

Note: Decimal marks greater than or less than 0.5 will be rounded up or down to the nearest whole mark(,e.g 54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54.4) The university has a zero-tolerance policy for decimal marks. " Failed close pass" Therefore, the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.

MODULE DESCRIPTION FORM

Course description template

Module Information			
Course Information			
Module Title	Arabic language 1		Module Delivery
Module Type	Ba		☒ Theory ☒ Lecture ☒ Lab ☐ Tutorial ☐ Practical ☐ Seminar
Module Code	UD12		
ECTS Credits	2		
SWL (hr / sem)	50		
Module Level	1	Semester of Delivery	
Department	accounting	College	College of Management and Economics
Module Leader	Marwa Mahdi Saleh	e-mail	mryamhademana@uodiyala.edu.iq
Module Leader's Acad. Title	Lectue	Module Leader's Qualification	PhD
Module Tutor	Name(if available)	e-mail	Email
Peer Reviewer Name	Name	e-mail	Email
Scientific Committee Approval Date	1/11/2025	Version Number	1.0

Relation with other Modules			
Relationship with other study subjects			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Module Aims, Learning Outcomes and Indicative Contents

Course objectives, learning outcomes, and guidance content

Module Objectives Course Objectives	:The main objective of teaching Arabic to scientific departments - The student was taken to the splendor of the Holy Qur'an's expression and realized with certainty that Qur'anic expression is an intentional artistic expression, every word and every letter was placed in a . deliberate artistic position - Correcting the Arabic language and adopting classical Arabic in speech and writing, and to increase the student's knowledge of literature and heritage by addressing selected texts from different literary eras to increase the knowledge of heritage literature and contemporary .literature - Emphasizing the student's role in following up and enriching knowledge of the Arabic language and its arts with special effort, if we put the keys to the curriculum so that the student then has the task of opening doors and windows to the wide sources of knowledge in order to make classical Arabic take the lead and transcend colloquial Arabic in service to our sacred Arabic language and to preserve its strength .and beauty - It goes without saying that the goals of teaching Arabic are to achieve unity, and the motives of loyalty require us to be keen on it and to .preserve its essence
Module Learning Outcomes Learning outcomes for the subject	The learning outcomes for the general Arabic language course in non-specialized departments can be summarized as follows - The student will be able to recognize the characteristics of the Arabic language as a Semitic language, understand the common characteristics of Semitic languages, and the position of the Arabic language within this language family, which will enhance his understanding of its origins and .development throughout history - Analysis of the sounds of the Arabic language in terms of the places and methods of pronunciation and the distinction between the different .Arabic sounds - Addressing morphological issues, analyzing the structure of Arabic words, and understanding how they are formed and changed to convey different meanings, thus developing his skills in forming and formulating .words correctly - Identifying and correctly using grammatical structures in the Arabic language enhances his ability to construct grammatically correct and .clearly expressive sentences - Understanding semantic relationships such as synonymy, antonymy, and implication between words expands his awareness of the meanings of .words and their use in different contexts

	- Following and applying correct spelling rules contributes to improving one's writing and ensures clarity and accuracy of meaning - Analyzing literary genres and employing rhetoric in expression enhances understanding of literary texts and develops writing skills in an impactful and rhetorical style
Indicative Contents Guideline Contents	1- Introduction to the Arabic language as part of the Semitic languages An introduction to the Arabic language, its origins, and its most important characteristics The status of the Arabic language within the Semitic language family and the history of its development Studying the characteristics of the Arabic language rooted in its Semitic origins 2- The sounds of the Arabic language: pronunciation and performance Introduction to phonetics and the importance of a precise understanding of language sounds Classification of sounds according to their place of articulation: pharyngeal, labial, and alveolar sounds Studying methods of articulation (such as plosives, fricatives, and (scientific applications of correct pronunciation 3- Morphological analysis of Arabic words A basic explanation of the structure of the Arabic word and the importance of morphology in constructing meaning Studying word types in terms of structure, such as verbs, nouns, and derivatives How to form roots and patterns and understand the morphological formulas used in the Arabic language Studying the fundamentals of Arabic grammar and the rules of Arabic sentences Identifying the structures of verbal, nominal, and compound sentences Applications for sentence structure and correcting common grammatical errors Semantic relationships between words Defining the different meanings of words and the relationships between them, such as synonymy and antonymy Understanding the meanings of words in different contexts and clarifying how meanings overlap

	Studying different linguistic terms and methods of using them to achieve accuracy in expression Correct spelling rules The importance of spelling in improving writing quality and ensuring clarity of meaning Studying the basic rules of spelling, such as the rules for writing the .hamza, the alif maqsurah, and the alif mamdudah Arabic Literature and Rhetoric: Introduction to the basic literary genres, .such as poetry, prose, essay, and short story A study of rhetorical devices in Arabic literature and the most important .rhetorical tools such as simile, metaphor, metonymy, and synecdoche Analyzing literary texts and employing rhetoric in writing to increase impact and power of expression
Learning and Teaching Strategies Learning and teaching strategies	
Strategies	- To focus on strategies that lead to active learning, emphasizing the learner's role, stimulating their interest, and motivating them towards .positive participation - Abundant high-quality Arabic texts - We prepare some reading passages that combine the grammar lesson with the literature lesson. This helps develop the student's taste in .understanding and sense of words, styles, and their use - The instructor was given the freedom to choose passages for reading from literature books, texts, and occasional literature published in newspapers and magazines in order to correct the student's pronunciation and accustom him to correct reading free from .grammatical errors - The teaching profession has a fundamental responsibility, which is to analyze , evaluate, and correct the teaching of Arabic to non- . specialized departments - Activating the element of pride in the Arabic language in the student by working to instill love for the Arabic language as the mother tongue, the language of the Holy Quran, the language of miracles and eloquence, and by presenting heritage stories related to the Arab's .keenness on his language and pride in it

Student Workload (SWL)

.The student's academic workload is calculated for 15 weeks

Structured SWL (h/ sem) Regular academic workload for the student during the semester	33	Structured SWL (h/w) Student's regular weekly study load	2.2
Unstructured SWL (h/ sem) Irregular student workload during the semester	17	Unstructured SWL (h/w) Irregular weekly study load for the student	1.1
Total SWL (h/ sem) The student's total academic workload during the semester	50		

Module Evaluation

Course Material Assessment

		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	4	20% (5)	3 6 8 11	LO #1, #3 #4 #6, #7 #8 #9 #11
	Assignments	2	10% (5)	2 and 12	LO #3, #4 and #6, #7
	Report	1	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	1hr	10% (10)	7	LO #1 - #7
	Final Exam	2hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus)

Weekly theoretical curriculum

	Material Covered
Week 1	<u>Qur'anic Expression</u> : A specific Qur'anic text from Surah Al-Kahf (The Story of Moses and Al-Khidr, peace be upon them) from verse (60) to verse (82)
Week 2	<u>Language skills</u> : Solar and lunar letters with texts to extract them
Week 3	ظ and ض Writing the letters
Week 4	'Writing the closed and long taa
Week 5	punctuation marks
Week 6	<u>Chapter Two: Sounds and the Arabic Lexicon</u> Silent and vocal sounds
Week 7	<u>Types of dictionaries (lexical dictionaries and semantic dictionaries)</u> and how to extract information from them
Week 8	Chapter Three: Grammar Rules Types of words (noun, verb, and particle)
Week 9	.Singular, dual, and plural forms, and the grammatical case ending of each
Week 10	verbal sentence and nominal sentence
Week 11	Grammatical tools include: prepositions, tools for the subjunctive mood, and tools for the jussive mood
Week 12	Chapter Four: Rhetoric and Literature: Simile is one of the rhetorical arts
Week 13	Texts from pre-Islamic poetry = Imru' al-Qays, and Islamic poetry = Hassan ibn Thabit
Week 14	Texts from Abbasid poetry (Al-Mutanabbi) and Andalusian poetry (Muwashshahat)
Week 15	Ancient Arabic prose texts: (Speeches, Testaments, and Maqamat)

Delivery Plan (Weekly Lab. Syllabus)

Weekly laboratory schedule

	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources

Learning and teaching resources

	Text	Available in the Library?
Required Texts	1. Qur'anic expression : Dr. Fadhil Al-Samarrai 2. Arabic Language Curriculum for Non-Specialists : Authored by a group of Arabic language professors 3. The Fragrance of Knowledge in the Art of Morphology: Dr. Ahmed Al-Hamlawi 4. Rhetoric : Dr. Ahmed Matloub	Yes
Recommended Texts		
Websites		

Grading Scheme

Grade chart

Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	very good	80 - 89	Above average with some errors
	C - Good	good	70 - 79	Sound works with notable errors
	D - Satisfactory	middle	60-69	Fair but with major shortcomings
	E - Sufficient	acceptable	50-59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Precipitate (under (processing	(45-49)	More work required but credit awarded
	F – Fail	Precipitate	(0-44)	Considerable amount of work required

Note: Decimal marks greater than or less than 0.5 will be rounded up) to the nearest whole mark. e.g. ,54.5 will be rounded up to 55 while ,54.4 will be rounded up to 54) . The university has a zero-tolerance policy for decimal marks. " Nearby scrolling failed" so the only modification to the marks awarded by the original mark(s) will be the automatic rounding shown above.